## **GRIEVANCE PROCEDURE:**

Patients receive a patient satisfaction survey giving the patient the opportunity to share comments regarding their care at the Surgery Center. If a patient would like to file a formal complaint, he/she can do so by forwarding a written explanation of the grievance to the address provided below. The patient may also access the Office for Civil Rights at <a href="https://www.hhs.gov/ocr/filing-with-ocr/index.html">www.hhs.gov/ocr/filing-with-ocr/index.html</a>. If you have questions regarding the Surgery Center grievance policy please contact Mason City Surgery Center's Administrator.

Administrator Mason City Surgery Center 990 4<sup>th</sup> Street SW, Mason City, Iowa 50401 (641)-494-2000

U.S. Department of Health and Human Services 200 Independence Ave SW, Washington, D.C. 20201 (800)-368-1019 TTD: (800)-537-7697